

Annual Work Plan (Jan. 2013 - December 2013)

UN Support for Strengthening of Transparency, Efficiency, Effectiveness, Participation and Accountability in Governance

UNDAF

UNDAF Outcome:	4. By 2012, Institutional capacity and people's participation strengthened to ensure good governance. (MDG 1, 3, 8)
Expected CT Outcome:	4.1 Transparency, efficiency, effectiveness, participation and accountability strengthened at all levels
Expected CT Outputs:	4.1.2, 4.1.3 and 4.1.4
Implementing partners:	Department of Information and Media (DoIM), Royal Audit Authority (RAA), Bhutan Broadcasting Service Corporation (BBSC), Ministry of Finance (MoF)

NARRATIVE

- 1. Summary of results:** With the implementation of the AWP the: a) Advocacy and communication for children enhanced with radio and TV messages, b) Democratic values and culture, including access to information, promoted with effective media coverage, and c) Enhanced institutional capacity for transparency and accountability in governance system.
- In collaboration with implementing partner (IP) and UN agencies, the Gross National Happiness Commission coordinates the overall AWP implementation and progress review through quarterly, mid-year and annual review meetings. The IPs are responsible for ensuring the achievement of AWP results through day-to-day management, implementation, monitoring of the activities, proper use of funds and submission of quarterly financial and progress reports. The UN agencies are responsible for monitoring, timely release of funds, and technical support to implementation.
- The partners adopt HACT procedures for fund request, release and reporting. Quarterly Direct Cash Transfer modality is applied and Reimbursements or Direct Payment when necessary with prior agreement between all the parties. Assurance activities such as joint field monitoring, spot checks and scheduled audits will be conducted after agreement with the GNH Commission and the IP based on the micro-assessment recommendations.

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Programme Period: 2008-2013

Programme Title: UN Support for Strengthening of Transparency, Efficiency, Effectiveness, Participation and Accountability in Governance

Work Plan Title: UN Support for Strengthening of Transparency, Efficiency, Effectiveness, Participation and Accountability in Governance

Budget Code:

Duration: 12 Months (Jan 2013— December 2013)

Estimated 12 months budget: US\$ 227,205

Allocated resources:

- ▶ UNDP 2013 (RR/OR \$ 176,205)
 - ▶ \$ 27,250 (DoIM)
 - ▶ \$ 68,710 (RAA)
 - ▶ \$ 55,000 (MoF)
 - ▶ \$ 25,245 (Studies and Evaluations)
- ▶ UNICEF 2013
 - ▶ \$ 51,000 (BBS)

Agreed by Implementing Partners:



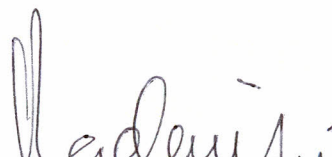
Mr. Jamtsho
Deputy Auditor General
Royal Audit Authority
Date: 18th Feb. 2013



Dashi Kinley Dorji
Secretary
Ministry of Info & Communications
Date:



Mr. Thinley Dorji
Managing Director
BBSC
Date:



Mr. Padam Singh Ghising
Chief Internal Auditor
Ministry of Finance
Date: 19/2/13

Agreed by the Royal Government of Bhutan:

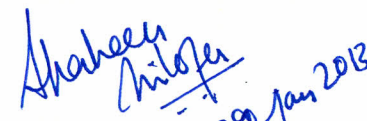


Mr. Karma Tshiteem
Secretary
GNH Commission
Date: 28 Jan 2013

Agreed by UN Agencies:



Ms. Claire Van der Vaeren
UN Resident Coordinator
UNDP Resident Representative
Date: 28 Jan 2013



Ms. Shaheen Nilofer
Representative
UNICEF
Date: 28 Jan 2013

12 Months Rolling Work Plan for Jan 2013 - December 2013

UN Support to Strengthening of Transparency, Efficiency, Effectiveness Participation and Accountability in Governance

EXPECTED CP OUTPUTS and indicators including 12 months' targets	PLANNED ACTIVITIES List all activities including M&E to be undertaken during the year towards stated CP outputs	TIMEFRAME				RESPONSIBLE PARTY		PLANNED BUDGET			
		2013				Implementing Partner	UN	Source of Funds	Budget Description	Amount (US\$) 2013	
		Q1	Q2	Q3	Q4						
I. DEPARTMENT OF INFORMATION AND MEDIA (DoIM)											
4.1.2 Transparency, accountability and participation enhanced through strengthened role and capacity of the media. (DoIM) Indicator 1: Policies, guidelines and regulations operational for media development. Baseline: 0 (2008) Target: guidelines operational Indicator 2: Proportion of reporters, producers and freelance writers with professional media skills and knowledge on the role and impact of media on individuals, society and national development. Baseline: 50% Target: 75% Indicator 3: Active media focal persons in place. Baseline: 0 (2008) Target: 20 active media focal persons	1. Policies, guidelines and regulations operational for media development										
	1.1	Printing and dissemination of Bhutan Information and Media Impact Study 2013.		X			DoIM	UNDP	RR	Printing	5,000.00
	1.2	Finalization and adoption of the National Media Policy and Right to Information Act			X	X	DoIM	UNDP	RR	TA	-
	1.3	DoIM officials trained on media policies, guidelines and regulations, media relations, media management to support the implementation of the Right to Information Act and National Media Policy. Participation based on needs assessment, Training ToR and learning compact.			X	X	DoIM	UNDP	RR	International and/or national training	10,000.00
	2. Proportion of reporters, producers and freelance writers with professional media skills and knowledge on the role and impact of media on individuals, society and national development										
	2.1	National Media conference on law, ethics and the judiciary.			X	X	DoIM	UNDP	RR	Workshop, international and national TA	10,000.00
	3. Active media focal persons in place										
	3.2	Reference materials for Media Focal Persons to guide the transparent and effective communication and sharing of information with the public, media and civil society.	X	X			DoIM	UNDP	RR	materials	1,500.00
	4. Assurance Activities										
	4.1	Quarterly and annual review meetings	X	X	X	X	UNDP	UNDP/NIM	RR		750.00
4.2	Joint field monitoring visits and advocacy visits					UNDP	UNDP/NIM	RR			
4.3	On-site reviews			X		UNDP	UNDP/NIM	RR			
Sub-total DoIM										27,250.00	
II BHUTAN BROADCASTING SERVICE CORPORATION (BBSC)											
CT Output 4.1.2: Transparency, accountability and participation enhanced through strengthened role and capacity of the media. (BBSC)	1.0	15 Radio programs on essential family practices produced and aired							OR	4,000	
	1.1	Maternal and child health care and nutrition	X	X	X	X					
	1.2	Early stimulation, child development and care (ECCD)	X	X	X	X					
	1.3	Hand washing with soap and hygiene practices	X	X	X	X					

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Indicators: 1. Proportion of radio and TV programme producers with basic knowledge and skills in producing children & youth related programmes Baseline: 32% as of 2012 Target: 40% 2. Proportion of children, women & youth related programs produced and aired. Baseline: 23% as of 2012 Target: 25%	1.4	Education (Tertiary level)	X	X	X	X	BBSC Radio	UNICEF			
	1.5	Child rights and responsibility	X	X	X	X					
	1.6	Youth participation	X	X	X	X					
	1.7	Adult Literarcy	X	X	X	X					
	2.0	10 TV programs on essential family practices produced and aired								OR	5,500
	2.1	Maternal and child health care and nutrition	X	X	X	X	BBSC TV	UNICEF			
	2.2	Early stimulation and child development (ECCD)	X	X	X	X					
	2.3	Hand washing with soap and hygiene practices	X	X	X	X					
	2.4	Education (Tertiary level)	X	X	X	X					
	2.5	Child rights and responsibility	X	X	X	X					
	2.6	Youth participation	X	X	X	X	BBSC	UNICEF			
	2.7	Adult Literarcy	X	X	X	X					
	3.0	Airing of PSAs, Spots, jingles on essential family practices on Radio and TV								OR	7,500
	4.0	Capacity Development					BBSC				
	4.1	In-country Sensitization training workshop on Child rights and responsibility for media personals			X	X	BBSC, DoIM	UNICEF	OR	in-country training	3,000
	4.2	Short training on innovative child sensitive radio programs production			X	X	BBSC		OR	ex-country short training	12,000
	4.3	Short training on innovative child sensitive TV programs			X	X			OR		12,000
	4.4	Adopting Best practice Youth Radio programme - "Talking to my best friend"			X				OR		6,000
	5.0	Assurance activities									
	5.1	Conduct joint quarterly, mid and annual review meeting		X		X		UNICEF	OR		1,000
5.2	HACT Audit			X						0	
Sub-total BBSC											51,000
III. ROYAL AUDIT AUTHORITY (RAA)											
CT Output 4.1.3 Capacity of key national agencies enhanced in combating corruption and promoting accountability Indicator 1: Audit Manuals and guidelines in placed Baseline: Financial Audit manuals (2008) Indicator 2: Number of trained auditors Target 1: 20 auditors including 10 female auditors will be commensurate	1	Development of public resource management accountability index									
	1.1	Sensitization workshop		X	X	*	RAA	UNDP	RR	Workshop	4,000
	1.2	Finalization and printing	X	X	X	X	RAA	UNDP	RR	Printing	3,000
	2	Training of auditors in skills necessary for the implementation of audit manuals and guidelines developed									
	2.1	Quantitative and Qualitative analysis			X	X	RAA	UNDP	RR	Ex country training	10,600
2.2	Research Methodology		X	X	X	RAA	UNDP	RR	Ex country training	10,600	
2.3	Effective methodology on follow-up of audit finding and issues	X	X	X	X	RAA	UNDP	RR	Ex country training	13,260	

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<p>main auditors will be conversant on the application on advanced data gathering, analysing tools and techniques. The knowledge gained will be further disseminated to the rest of the auditors (40 auditors including 25 male auditors and 15 female auditors through in-house training programme). The training materials designed, developed and delivered by RAA will be shared with UNDP and GNHC for information.</p> <p>Baseline: 20 auditors trained on basics analytical tools and techniques</p> <p>Target 2: Business case developed and submitted to RCSC for action</p>	3	Manpower Assessment Study of RAA Independent assessment to identify human resource gaps and needs for the effective implementation of the audit manuals, guidelines, and the Public Resource Management Accountability Index.	X	X	X	X	RAA	UNDP	RR	International TA	10,000
	4. Assurance Activities										
	4.1	Quarterly and annual review meetings	X	X	X	X	UNDP	UNDP	RR		750.00
	4.2	Joint field monitoring visits and advocacy visits					UNDP	UNDP	RR		
	4.3	On-site reviews		X			UNDP	UNDP	RR		
Sub-total											52,210
		Support to finalization of Environmental Audit Guideline									
<p>CT Output 5.1.1: Capacity of national and local authorities/agencies to mainstream environmental concerns strengthened. Indicator: No. of auditors trained Target: 5-10 environmental auditors trained</p> <p>CT Output 5.1.2: Rules/regulations/tools to address cross-cutting/current issues related to environment developed. Indicator: Approved EAG Target: EAG published, distributed and made operational</p>	1	Workshop on finalization of the EAG			X		RAA	UNDP	UNDP	75700: Trg/Workshops	4,500
	2	Printing and distribution of Environmental Audit Guidelines			X		RAA	UNDP	UNDP	72500: Supplies	2,500
	3	Training on implementation of Environmental Auditing Guidelines			X	X	RAA	UNDP	UNDP	75700: Trg/Workshops	9,500
Sub-total											16,500
Total RAA											68,710

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IV. MINISTRY OF FINANCE (MoF)											
Output 4.1.5 Capacity of key national agencies enhanced in combating corruption and promoting accountability. Indicators 1. National Internal Control Framework in place. 2. Number of trained auditors. Baseline: 0 Target: 5 1. 2013 draft NICF that has been discussed and revised to incorporate feedback. 2. 5 trained internal auditors from 5 ministries	1. Capacity Development of RGoB Internal Auditors										
	1.1	Based on the findings of the capacity needs assessment workshop of August 2012, support training of 5 senior internal auditors from 5 ministries for development and implementation of NICF.			X	X	MoF	UNDP	RR	Travel and training fees	24,250.00
	2 Development of National Internal Control Framework										
	2.1	International consultant to review and consolidate draft NICF, including the development of recommendations for an implementation plan			X	X	MoF	UNDP	RR	International/ Local TA	21,000.00
	2.2	Consultation workshop on the development of the NICF with all relevant stakeholders			X	X				Workshop	6,000.00
	2.3	Printing, layout designing and dissemination of NICF document				X	MoF	UNDP	RR	Printing and dissemination	3,000.00
	3. Assurance Activities										
	3.1	Quarterly and annual review meetings	X	X	X	X	UNDP	UNDP	RR		750.00
	3.2	Joint field monitoring visits and advocacy visits	X	X	X	X	UNDP	UNDP	RR		
	3.3	On-site reviews		X			UNDP	UNDP	RR		
Sub-total Ministry of Finance										55,000	
V. Project Evaluations, Assessment for implementation of One Programme (2014-2018) and Communications											
1. Evaluation of DGTTF support to G2C											
1.1	Outcome evaluation of DGTTF project support provided to G2C			X	X	UNDP/NEX	UNDP	OR	TA	12,500.00	
2. Assessment of media sector											
2.1	Carry out an assessment of media sector and its role and strengthening parliamentary democracy			X	X	UNDP/NEX	UNDP	RR	TA	10,000.00	
3. DaO Best Practice study											
3.1	Contribution to UN communication group study highlighting good results, practices and experiences of UN contribution to the 10th Plan		X			UNDP	UNDP	RR	TA	1,000.00	
4 Communications										1,745.00	
Sub-total Evaluation, Assessment and Communications										25,245	